



MALINDI WATER & SEWERAGE CO. LTD

P.O. Box 410

80200- MALINDI

+254-042-2131037

+254-042-2130923

Customer Service: +254-042-2121132

Fax: +254-042-212131206

Email: info@malindiwater.co.ke

..... 20.....

When replying please quote

Ref. No. MAWASCO/MLD/C099/VOL.1/.....

Managing Director

Malindi Water & Sewerage Co. Ltd

P.O Box 410

80200 - MALINDI.

Dear Sir/Madam,

RE: CHANGE OF ADDRESS – ACCOUNT NO.....

I / we would like to inform you that our mailing address has changed. I / we therefore request you to amend your records accordingly and forward all correspondences as indicated below. Full particulars are as follows: -

OLD ADDRESS

NAME.....

CONNECTION NO.....

P.O BOX

TEL NO :.....

TOWN:.....

NEW ADDRESS.

NAME.....

CONNECTION NO.....

P.O BOX

TEL: NO.....

TOWN:.....

CONSUMER

.....(ACCOUNT HOLDER)

DATE.....

..... CRO.

DATE.....

.....CSS

DATE.....

.....COMPUTER

DATE.....

Yours faithfully,

For Malindi Water & Sewerage Co. Ltd

Gerald Mwambire

Managing Director.